

To: Lina Reeves-Kerner, Vice President, Human Resources

From: Chris Plantenga, BASi Safety Director

Re: Forklift Driver Training

Date: August 3, 2009

Lina,

On August 3, 2009, Kasey Howe attended the BASi Forklift Training Program for operators of the Clark TW20 forklift used at BASi – West Lafayette.

Jim exhibited understanding of the following subjects regarding forklift use and safety:

- the stability triangle associated with forklift use
- the physics of load versus stability
- safe forklift operations
- proper procedures for checking vehicle prior to use
- determining maximum safe load with a variety of weights and load dimensions

In addition, Kasey passed the written exam for forklift operations and demonstrated competency in operating the forklift during the practical skills test given by Brian Stout. I am certifying with this letter that Kasey Howe has completed the requirements necessary to operate the forklift at BASi WL as required by the regulations set forth in OSHA standard 1910.178.

Chris Plantenga, Safety Director

Bioanalytical Systems, Inc

Cc: file

## BASI TRAINING CERTIFICATE

This is to certify that KASEV HOWE

Has completed the regulatory compliance course entitled:

"FORKLIFT SAFETY" (per OSHA 1910.178) and has

been tested on the contents of the course, as required. This training, as well

as the associated testing was conducted by:

and was completed on: 3 Aug 2005

(course instructor)

(date)